

**AGREEMENT OF COOPERATION
BETWEEN
SCMS
AND
SHIMANE UNIVERSITY**


SCMS, INDIA and Shimane University, JAPAN herewith agree on the following:

1. SCMS and Shimane University will try to cooperate in the spirit of mutual understanding to establish close friendly relations.
2. SCMS and Shimane University will promote the exchange of students, faculty, research, education and academic culture. The details necessary to promote these exchanges will be worked out separately.
3. Through the above activities, SCMS and Shimane University endeavor to improve the educational and academic cultures of both countries, while at the same time promoting greater friendship and contributing to international understanding, goodwill, and peace.
4. This Agreement shall take effect upon the date of the signatures of the Vice Chairman of SCMS and the President of Shimane University, and shall remain in effect for five years from the date of the signatures. For the renewal of this Agreement, SCMS and Shimane University shall enter into negotiations within six months of its expiration.
5. This Agreement may be pre-terminated upon written notice to the other party without prejudice to the completion of any existing exchange and joint program.
6. This Agreement is to be executed in English and each party shall retain a copy.

(Signature)



Pramod Prathapachandran Thevannoor
Vice Chairman
SCMS



Yasunao Hattori
President
Shimane University

Date 18/12/2018

Date 18/12/2018

**A SUPPLEMENTARY AGREEMENT FOR STUDENT EXCHANGE
BETWEEN
SCMS
AND
SHIMANE UNIVERSITY**

SCMS, INDIA and Shimane University, JAPAN herewith agree to the following provision of cooperation on the basis of article 2 of the Principal Agreement for the purpose of promoting student exchange between the two parties.

(Exemption of the Tuition of Students)

1. SCMS and Shimane University shall waive the examination fee, the entrance fee and the tuition of the students who are accepted on the basis of this Supplementary Agreement.

(Exchange Student Number and Period of Exchange)

2. On the basis of the above provision 1, SCMS and Shimane University may send up to two students each year, making an effort to balance the number of students.
3. SCMS and Shimane University shall send students to the other party for a period of six months or no more than one full academic year at the beginning of a semester of the host party.

(Selection of Students)

4. SCMS and Shimane University shall take reasonable care to ensure the students to be recommended are capable of having sufficient knowledge in their academic fields and language ability necessary to study at the host party.

(Student Status)

5. SCMS and Shimane University shall allow students to be enrolled as non-degree students (Special Auditing Students or Special Research Students).

(Credits)

6. University credits earned at the host party may be honored by the student's home party.

(Financing)

7. Travel expenses, living expenses, books and supplies, and all other personal necessary expenses are the responsibility of individual students. Exchange students will be required to purchase health insurance valid in the host country and insurance for accidents especially designed for foreign students before their travel to the host country.

(Terms of Supplementary Agreement)

8. This Supplementary Agreement shall come into effect upon the latter date of the signatures below and shall remain in effect for five years on the condition that any amendments in that period must be agreed upon in writing by SCMS and Shimane University.

(Extension of Supplementary Agreement)

9. For the renewal of this Supplementary Agreement, SCMS and Shimane University shall enter into negotiations within six months of its expiration.

(Agreement Documents)

10. This Supplementary Agreement is executed in English and each party shall retain a copy.

(Signature)



Pramod Prathapachandran Thevannoor
Vice Chairman
SCMS

Date _____



Yasunao Hattori
President
Shimane University

Date 18/12/2018



Varun Menon G <varunmenon@scmsgroup.org>

Regarding the renewal of Agreement

15 messages

国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>
To: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>

Wed, Sep 13, 2023 at 8:23 AM

Dear Dr. Varun G Menon,
International Relations
SCMS School of Engineering and Technology,

Warmest greetings from Shimane University, Japan!

My name is KITAO Chiaki, an administrative staff of the International Division at Shimane University, Japan. I am responsible for managing our partnerships with other universities. Taking this opportunity, I would like to express our sincere appreciation for your valuable cooperation in maintaining our academic relationship over the years. I am pleased to inform you that the Academic Agreement between SCMS and Shimane University will expire in December, and it is time to discuss the renewal of the agreement. Shimane University is willing to continue our partnership for another 5 years, and we would be grateful if you could let us know your intentions regarding this matter.

Attached to this email, you will find the draft of the AOC and SEA for review.

Please feel free to contact me if you have any questions or concerns. We sincerely hope to receive your positive response soon.

Sincerely yours,

Chiaki,

--

KITAO Chiaki (Ms)
International Div.
SHIMANE UNIVERSITY
1060 Nishikawatsu, Matsue, Shimane
690-8504, JAPAN
tel:+81-(0)852-32-9735
fax:+81-(0)852-32-6481
[e-mail:ied-koryu@office.shimane-u.ac.jp](mailto:ied-koryu@office.shimane-u.ac.jp)

2 attachments



Draft_AOC_SCMS_SU.doc
48K



Draft_SEA_SCMS_SU.doc
35K

Dr. Varun G Menon <varunmenon@scmsgroup.org>
To: PRINCIPAL SSET <principalsset@scmsgroup.org>

Mon, Sep 18, 2023 at 11:26 AM

Ma'am,
Please find the request for renewal of collaboration from Shimane University. Looking forward to your approval

[Quoted text hidden]


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Thanks and Regards,

Dr. Varun G Menon, Senior Member IEEE
Professor and Head
Department of Computer Science and Engineering
International Collaborations -in charge
SCMS School of Engineering and Technology
SCMS Group of Educational Institutions
Kerala, India - 683 576, Mob: +91 8714504684

Associate Editor - Physical Communications Journal, Elsevier
Series Editor - IEEE Transactions on Intelligent Transportation Systems
Series Editor - IEEE Communications Standards Magazine
Technical Editor - Computer Communications Journal, Elsevier
Associate Editor - Alexandria Engineering Journal, Elsevier
Associate Editor - IET Networks
Editorial Member - IEEE Future Directions Newsletter

2 attachments

 **Draft_AOC_SCMS_SU.doc**
48K

 **Draft_SEA_SCMS_SU.doc**
35K

Dr. Varun G Menon <varunmenon@scmsgroup.org>
To: 国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>
Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>

Mon, Sep 18, 2023 at 11:27 AM

Dear Ms. KITAO Chiaki,

Thank you very much for the email. I will get back to you as soon as possible.

Regards

[Quoted text hidden]

[Quoted text hidden]

PRINCIPAL SSET <principalsset@scmsgroup.org>
To: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>

Mon, Sep 18, 2023 at 1:33 PM

Noted. Will revert. Let me know the period (from and to) of last agreement.

Regards,

Dr. Anitha G. Pillai |

Principal



SCMS
School of Engineering & Technology

SCMS School of Engineering & Technology (SSET)
Vidya Nagar, Palissery, Karukutty - 683 576, Kerala, India.
Tel: 91-484-2882901
Mob: 9497775295
e-mail: principalsset@scmsgroup.org
anithagpillai@scmsgroup.org

[Quoted text hidden]

Dr. Varun G Menon <varunmenon@scmsgroup.org>
To: PRINCIPAL SSET <principalsset@scmsgroup.org>

Mon, Sep 18, 2023 at 1:40 PM

Ma'am,
Please find the attached signed MoU(previous).

Regards

[Quoted text hidden]

 **Shimane University - Agreement of Cooperation.pdf**
507K

PRINCIPAL SSET <principalsset@scmsgroup.org>
To: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>

Mon, Sep 18, 2023 at 1:51 PM

Noted
Regards,

Dr. Anitha G. Pillai |

Principal



SCMS School of Engineering & Technology (SSET)
Vidya Nagar, Palissery, Karukutty - 683 576, Kerala, India.
Tel: 91-484-2882901
Mob: 9497775295
e-mail: principalsset@scmsgroup.org
anithagpillai@scmsgroup.org

[Quoted text hidden]

PRINCIPAL SSET <principalsset@scmsgroup.org>
To: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>, HOD Computer Science Engineering Department <hodcssset@scmsgroup.org>, HOD Artificial Intelligence and Data Science <hoddsaisset@scmsgroup.org>

Tue, Sep 19, 2023 at 9:50 AM

Do needful to get the new agreement signed.
Regards,

Dr. Anitha G. Pillai |

Principal



SCMS School of Engineering & Technology (SSET)
Vidya Nagar, Palissery, Karukutty - 683 576, Kerala, India.
Tel: 91-484-2882901
Mob: 9497775295
e-mail: principalsset@scmsgroup.org
anithagpillai@scmsgroup.org

[Quoted text hidden]

Dr. Varun G Menon <varunmenon@scmsgroup.org>
To: PRINCIPAL SSET <principalsset@scmsgroup.org>
Cc: HOD Computer Science Engineering Department <hodcssset@scmsgroup.org>, HOD Artificial Intelligence and Data Science <hoddsaisset@scmsgroup.org>

Tue, Sep 19, 2023 at 10:00 AM

Noted ma'am.
Will do the needful and update you

[Quoted text hidden]

Dr. Varun G Menon <varunmenon@scmsgroup.org>
To: 国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>

Tue, Sep 19, 2023 at 1:31 PM

Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>, HOD Computer Science Engineering Department <hodcssset@scmsgroup.org>

Dear Ms. KIATO Chiaki,

We have gone through the draft AOC and are happy to proceed with the collaboration for the next 5 years. Please let me know the next steps required.

Regards,
Varun

[Quoted text hidden]

[Quoted text hidden]

国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>

Wed, Sep 20, 2023 at 6:42 AM

To: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>

Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>, HOD Computer Science Engineering Department <hodcssset@scmsgroup.org>

Dear Dr. Varun G Menon,

Thank you for your response. We are pleased to know that SCMS has agreed to update our Agreement.

However, we would like to inform you that we need to obtain approval from our university committee before renewing the agreement. Once we receive the approval, we can proceed to the signing step.

Therefore, we kindly request a few months to complete our internal process. We will keep you updated on any progress made.

We apologize for any inconvenience caused and appreciate your patience and understanding.

Thank you and have a great day!

Sincerely,

Chiaki,

KITAO Chiaki,
International Div.
Shimane University

On 2023/09/19 17:01, Dr. Varun G Menon wrote:

Dear Ms. KIATO Chiaki,

We have gone through the draft AOC and are happy to proceed with the collaboration for the next 5 years. Please let me know the next steps required.

Regards,
Varun

[Quoted text hidden]

<mailto:e-mail%3Aied-koryu@office.shimane-u.ac.jp>

--

Thanks and Regards,

*

*

*Dr. Varun G Menon, */Senior //Member IEEE/

[Quoted text hidden]

Dr. Varun G Menon <varunmenon@scmsgroup.org>

Wed, Sep 20, 2023 at 10:45 AM

To: 国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>
Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>, HOD Computer Science Engineering Department <hodcssset@scmsgroup.org>

Dear Ms. KITAO Chiaki,

Thank you for the reply. Looking forward to further updates from you.

Regards,
Varun

[Quoted text hidden]

--

Thanks and Regards,

Dr. Varun G Menon, Senior Member IEEE

[Quoted text hidden]

国際課国際連携G <ied-koryu@office.shimane-u.ac.jp> Thu, Dec 7, 2023 at 8:16 AM
To: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>
Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>, HOD Computer Science Engineering Department <hodcssset@scmsgroup.org>

Dear Dr. Varun G Menon,

Greetings from Shimane University!

I am sorry to have kept you waiting so long, but I am pleased to inform you that we have got approval from the internal meeting to renew our agreement, and now we are ready to sign.

I am arranging to have our president signature first, and would like to send the signed documents to you for your president's signature.

Could you please let me know your mailing address?

Thank you for your kind patience.
Looking forward to hearing from you.

Sincerely,

Chiaki,

KITAO Chiaki,
International Div.
Shimane University

[Quoted text hidden]

Dr. Varun G Menon <varunmenon@scmsgroup.org> Fri, Dec 8, 2023 at 3:26 PM
To: 国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>
Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>

Dear Chiaki,

Thank you for sharing the wonderful news. Please find the mailing address below. If possible, please send me the document tracking ID once you post it.

Dr. Varun G Menon,
Deputy Dean (Research & Development)
Professor - Computer Science and Engineering
International Collaborations -in charge
SCMS School of Engineering and Technology, Kerala,
India - 683 576

MOBILE: +91 8714504684

Regards,
Varun

[Quoted text hidden]

--

Thanks and Regards,

Dr. Varun G Menon, *Senior Member IEEE*
Deputy Dean (Research & Development)
Professor - Computer Science and Engineering
International Collaborations -in charge
SCMS School of Engineering and Technology
SCMS Group of Educational Institutions, Kerala, India - 683 576

Area Editor - Physical Communications Journal, Elsevier

[Quoted text hidden]

国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>
To: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>
Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>

Tue, Dec 12, 2023 at 5:46 AM

Dear Dr. Varun G Menon,

Thank you for your reply.

I will post the signed agreement via EMS today and it's tracking number is "EN289370901JP".

Once your president sign the agreement, I would like to ask you to send one copy back to us the following address for our record.

KITAO CHIAKI
International Division, Shimane University
1060 Nishikawatsu-cho, Matsue, Shimane 690-8504, JAPAN
TEL:+81-852-32-9735

Thank you for your cooperation.

Sincerely,

Chiaki,

KITAO Chiaki
International Div.
Shimane University

On 2023/12/08 18:56, Dr. Varun G Menon wrote:

Dear Chiaki,

Thank you for sharing the wonderful news. Please find the mailing address below. If possible, please send me the document tracking ID once you post it.

*Dr. Varun G Menon, *
Deputy Dean (Research & Development)
Professor - Computer Science and Engineering
International Collaborations -in charge
SCMS School of Engineering and Technology, Kerala,
India - 683 576

MOBILE: +91 8714504684

*

*

Regards,
Varun

[Quoted text hidden]

>> <<mailto:ied-koryu@office.shimane-u.ac.jp>>

[Quoted text hidden]

>> <<mailto:e-mail%3Aied-koryu@office.shimane-u.ac.jp>>
<<mailto:e-mail%253Aied-koryu@office.shimane-u.ac.jp>>>

[Quoted text hidden]

[Quoted text hidden]

Dr. Varun G Menon <varunmenon@scmsgroup.org>

Tue, Dec 12, 2023 at 5:48 AM

To: 国際課国際連携G <ied-koryu@office.shimane-u.ac.jp>

Cc: PRINCIPAL SSET <principalsset@scmsgroup.org>

Dear Chiaki,

Thank you for the EMS details. Once received I will update you.

Regards

[Quoted text hidden]

--

Thanks and Regards,

Dr. Varun G Menon, *Senior Member IEEE*

[Quoted text hidden]



Varun Menon G <varunmenon@scmsgroup.org>

Invitation of Applications from SCMS for MATSUE INTERNSHIP PROGRAM - JAN 28 - FEB 10 , 2024 in Matsue city, JAPAN - Deadline: MAY 31, 2023

18 messages

Asa Kerala <asanipponkerala@gmail.com>

Fri, Apr 28, 2023 at 10:54 PM

To: Varun Menon SCMS <varunmenon@scmsgroup.org>

Cc: Gopakumar S <meenagopan1984@gmail.com>, T J Thomas <tjthomas.6125@gmail.com>, Subhash T J <tjsubhash@gmail.com>, bebymathew@gmail.com, MADHU S NAIR <cmd@cochinshipyard.com>, Edgar Morris <edgarfmorris@gmail.com>, Hudson Peter <hudsonpeter4@gmail.com>

Dear Dr. Varun G Menon,

Greetings.

This has reference to the telephonic discussion we had last week on the invitation of Applications of candidates for Matsue Internship Program in Japan this year.

As you are aware, the formal name of the Program is Lake Nakaumi, Lake Shinji & Mt. Daisen Region Indian Human Resources Intake and Business Alliance Promotion Project. This Program is organized by Matsue City Authorities in association with AOTS, Tokyo and ASA Kerala. This time the Program will be in February 2024.

As usual, we have received the Program Announcement for this year from Matsue City Authorities. They are inviting the 3rd and 4th year Engineering students of 2023-24.

The following documents of the Program are attached.

1. Application Guidelines
2. Program Flyer
3. Application form

You may please note that as usual, they are inviting only a total of 6 (SIX) students from three Colleges, for this Internship. Further, they have included non-IT Branches of Engineering also.

This internship program will provide the participants an opportunity to get selected for employment in Japan.

Matsue City Authorities have separately indicated that they mostly prefer Pre-final year students, as the students have more time to plan and will be more inclined to accept opportunities in Japan.

Kindly make your recommendations as follows.

1. Four Applicants from Pre-Final Year students of IT, Computer Science and other Branches of Engineering
2. Two Applicants from Final Year students. Please select them based on their strong intention to take employment in Japan.

The Applicants should meet the qualifications specified in Para 3 of the Application Guidelines.

As instructed in Para 11 of the Guidelines, please send us the filled up Application forms both in EXCEL Format and PDF files along with scanned copies of the supporting documents. Also please attach copies of their passports.

Please take care to write the **Name of the Applicant as written in the Passport.**

APPLICATION DEADLINE: MAY 31, 2023 at Nippon Kerala Centre

The Candidates may have to appear for an Interview at Nippon Kerala Centre after submission. The Date of the Interview shall be informed later. We will be selecting two students from among them.

We will forward the Applications of the selected students to the Matsue city Authorities in Japan by the first week of June 2023.

Matsue will announce the names of the approved candidates by end June 2023.

The approved candidates will have to attend Online Japanese Language classes for 10 hours per week from July 2023 to January 2024.

Internship in Japan will be for a period of two weeks from JANUARY 28 to FEB 10, 2024.

The Participants on successful completion of the Internship, are eligible to become Associate Members of our Alumni Society.




Hope you will kindly do the needful. In case you need any further clarification, you may please contact my colleague in ASA Kerala, Mr. Hudson Peter (Mob: 9447169399).

Eagerly await your timely response.

Thanks and regards

Sincerely yours
Gopakumar S
President
ASA Kerala
Nippon Kerala Centre
KINFRA Hi-Tech Park
HMT Colony P.O.
Kalamassery-683503
Kerala, India
<http://www.asakerala.org/>
asanipponkerala@gmail.com
+91 75580 81097

3 attachments

-  **Application Guidelines - Matsue Internship-'23-'24.pdf**
423K
-  **Matsue Program Flyer - '23-'24.pdf**
955K
-  **Application form- Matsue Internship-'23-'24.xlsx**
152K

Dr. Varun G Menon <varunmenon@scmsgroup.org>

Tue, May 2, 2023 at 11:09 AM

To: Asa Kerala <asanipponkerala@gmail.com>

Cc: Gopakumar S <meenagopan1984@gmail.com>, T J Thomas <tjthomas.6125@gmail.com>, Subhash T J <tjsubhash@gmail.com>, Beby Mathew <bebymathew@gmail.com>, MADHU S NAIR <cmd@cochinshipyard.com>, Edgar Morris <edgarfmorris@gmail.com>, Hudson Peter <hudsonpeter4@gmail.com>

Dear Sir,

Thank you very much for the information. We will shortlist the students and update you at the earliest.
Thank you once again for the collaboration with SCMS.

Regards,
Varun

[Quoted text hidden]

--

Thanks and Regards,

Dr. Varun G Menon, Senior Member IEEE
Professor and Head

Diagnostic-Code: smtp; The recipient server did not accept our requests to connect. Learn more at <https://support.google.com/mail/answer/7720>

[[cochinshipyard.com](https://support.google.com/mail/answer/7720) 162.215.226.3: timed out]

Last-Attempt-Date: Thu, 04 May 2023 02:56:49 -0700 (PDT)

Will-Retry-Until: Thu, 04 May 2023 22:39:58 -0700 (PDT)

----- Forwarded message -----

From: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>

To: Asa Kerala <asanipponkerala@gmail.com>

Cc: Gopakumar S <meenagopan1984@gmail.com>, T J Thomas <tjthomas.6125@gmail.com>, Subhash T J <tjsubhash@gmail.com>, Beby Mathew <bebymathew@gmail.com>, MADHU S NAIR <cmd@cochinshipyard.com>, Edgar Morris <edgarfmorris@gmail.com>, Hudson Peter <hudsonpeter4@gmail.com>

Bcc:

Date: Tue, 2 May 2023 11:09:46 +0530

Subject: Re: Invitation of Applications from SCMS for MATSUE INTERNSHIP PROGRAM - JAN 28 - FEB 10 , 2024 in Matsue city, JAPAN - Deadline: MAY 31, 2023

----- Message truncated -----

Mail Delivery Subsystem <mailer-daemon@googlemail.com>

Fri, May 5, 2023 at 12:28 PM

To: varunmenon@scmsgroup.org



Message not delivered

There was a problem delivering your message to **cmd@cochinshipyard.com**. See the technical details below.

[LEARN MORE](#)

The response was:

The recipient server did not accept our requests to connect. Learn more at <https://support.google.com/mail/answer/7720> [[cochinshipyard.com](https://support.google.com/mail/answer/7720) 162.215.226.3: timed out]

Final-Recipient: rfc822; cmd@cochinshipyard.com

Action: failed

Status: 4.4.1

Diagnostic-Code: smtp; The recipient server did not accept our requests to connect. Learn more at <https://support.google.com/mail/answer/7720>

[[cochinshipyard.com](https://support.google.com/mail/answer/7720) 162.215.226.3: timed out]

Last-Attempt-Date: Thu, 04 May 2023 23:58:32 -0700 (PDT)

----- Forwarded message -----

From: "Dr. Varun G Menon" <varunmenon@scmsgroup.org>

To: Asa Kerala <asanipponkerala@gmail.com>

Cc: Gopakumar S <meenagopan1984@gmail.com>, T J Thomas <tjthomas.6125@gmail.com>, Subhash T J <tjsubhash@gmail.com>, Beby Mathew <bebymathew@gmail.com>, MADHU S NAIR <cmd@cochinshipyard.com>, Edgar Morris <edgarfmorris@gmail.com>, Hudson Peter <hudsonpeter4@gmail.com>

Bcc:

Date: Tue, 2 May 2023 11:09:46 +0530

Subject: Re: Invitation of Applications from SCMS for MATSUE INTERNSHIP PROGRAM - JAN 28 - FEB 10 , 2024 in

Matsue city, JAPAN - Deadline: MAY 31, 2023

----- Message truncated -----

Dr. Varun G Menon <varunmenon@scmsgroup.org>

Fri, May 26, 2023 at 1:20 PM

To: Asa Kerala <asanipponkerala@gmail.com>

Cc: Gopakumar S <meenagopan1984@gmail.com>, T J Thomas <tjthomas.6125@gmail.com>, Subhash T J <tjsubhash@gmail.com>, Beby Mathew <bebymathew@gmail.com>, MADHU S NAIR <cmd@cochinshipyard.com>, Edgar Morris <edgarfmorris@gmail.com>, Hudson Peter <hudsonpeter4@gmail.com>, PRINCIPAL SSET <principalsset@scmsgroup.org>

Dear Sir,

Please find the attached application forms and certificates of the six shortlisted students from SCMS School of Engineering and Technology for the Matsue internship program. Mr. Alan Varghese has applied for the passport today. The passport copies of all others have been attached. Please let me know any further information received.

1	Meenakshy R Nambiar	Semester 6 (CSE)
2	Alan Varghese Paul	Semester 6 (CSE)
3	Gasteena Laurianda Pess	Semester 4 (CSE)
4	Akash T S	Semester 4 (CSE)
5	Claris Isidore	Semester 4 (CSE)
6	Aina Arun	Semester 4 (CSE)

Google Drive Link of documents

[SCMS_Students Application Forms.rar](#)

Thanks and Regards,
Varun

On Fri, Apr 28, 2023 at 10:55 PM Asa Kerala <asanipponkerala@gmail.com> wrote:

[Quoted text hidden]

[Quoted text hidden]

Mail Delivery Subsystem <mailer-daemon@googlemail.com>

Sat, May 27, 2023 at 1:30 PM

To: varunmenon@scmsgroup.org



Delivery incomplete

There was a temporary problem delivering your message to **cmd@cochinshipyard.com**. Gmail will retry for 47 more hours. You'll be notified if the delivery fails permanently.

[LEARN MORE](#)

The response was:

The recipient server did not accept our requests to connect. Learn more at <https://support.google.com/mail/answer/7720> [cochinshipyard.com 162.215.226.3: timed out]

----- Forwarded message -----

From: **Dr. Varun G Menon** <varunmenon@scmsgroup.org>

Date: Wed, 11 Jan, 2023, 10:17 pm

Subject: Fwd: Good news! Three students were selected from SCMS for Matsue Internship.

To: Lenita Biju <lenitabiju@gmail.com>, Anjali Krishna <anjali2sheeja@gmail.com>, Sreelakshmi <sreelakshmiudhayan@gmail.com>

Please check

----- Forwarded message -----

From: **Asa Kerala** <asanipponkerala@gmail.com>

Date: Wed, Jan 11, 2023 at 7:20 PM

Subject: Good news! Three students were selected from SCMS for Matsue Internship.

To: Varun Menon SCMS <varunmenon@scmsgroup.org>

Cc: Gopakumar S <meenagopan1984@gmail.com>, E V John <evj001@gmail.com>, MADHU S NAIR <cmd@cochinshipyard.com>, Kovoor Ninan Jacob

<jnkovoor@yahoo.com>, Edgar Morris <edgarfmorris@gmail.com>, T J Thomas

<tjthomas.6125@gmail.com>, Subhash T J <tjsubhash@gmail.com>, Beby Mathew

<bebymathew@gmail.com>, Hudson Peter <HUDSONPETER4@gmail.com>

- Dear Dr. Varun Menon,

Wish you Happy New Year! Hope you are fine.

Today we received good news from Matsue City Authorities of Japan.

We are extremely happy to inform you that the following three students from SCMS got selected for Matsue Internship in February this year.

Ms. ANJALI KRISHNA

Ms. SREELAKSHMI T U

Ms. LENITA BIJU

In this connection, we have to prepare the following documents for obtaining visa from the Japanese Consulate at Chennai, for the selected students.

- 1. Visa application form (Please fill up the Form attached.)
- 2. Original Passport along with a photocopy of bio pages.
- 3. Invitation letter. (Received from Japan)
- 4. Schedule of stay. (Received from Japan)
- 5. Flight itinerary. (Awaiting from Japan)
- 6. Daily itinerary. (Received from Japan and attached to this.)

- 7. Parent's Consent Letter. (Please fill up the form attached.)
- 8. Copy of Passport or Aadhar card of Parent.
- 9. Last 3 months Bank statement of Parent
- 10. Visa Fee - Rs. 1500/-

Kindly inform the selected students accordingly and request them to submit the above documents at the earliest.

The departure from Kochi is on FEB 04, 2023. So we may have to make preparations as quickly as possible.

So we request your early action. The Tentative Schedule for the Program is also attached for your information.

You will shortly hear from us on their Pre-Departure Orientation Session.

Thanks and regards

Sincerely yours

Gopakumar S

President

ASA Kerala

Nippon Kerala Centre

KINFRA Hi-Tech Park

HMT Colony P.O.

Kalamassery-683503

Kerala, India

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Thanks and Regards,

Dr. Varun G Menon, *Senior Member IEEE*

Professor and Head

Department of Computer Science and Engineering

International Collaborations -in charge

SCMS School of Engineering and Technology

SCMS Group of Educational Institutions

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Associate Editor - Physical Communications Journal, Elsevier
Series Editor - IEEE Transactions on Intelligent Transportation Systems
Series Editor - IEEE Communications Standards Magazine
Technical Editor - Computer Communications Journal, Elsevier
Associate Editor - Alexandria Engineering Journal, Elsevier
Associate Editor - IET Networks
Editorial Member - IEEE Future Directions Newsletter

Employment Offer Letter

2023/04/11

Dear Ms. Sreelakshmi T U,

TOA Software Corporation
President, Hiroyuki Hatano



We hope that you are doing well.

Thank you very much for your application for our company's "New graduates recruitment".

We are pleased to inform you that, as a result of the employment screening test, we have decided to employ you.

All employees of TOA Software Corp. are looking forward to working with you.

We hope that the last few days of student life will be fulfilling.

Please fill out the "Acceptance of Offer of Employment" form, affix your seal, and return it to us.

Sincerely,

- The date of joining the company is scheduled for Tuesday, November 21, 2023.
"Chance of change depending on acquisition status."

Condition for Suspension of Offer of Employment

- This notice is subject to approval by the Ministry of Justice of Japan regarding status of residence and period of stay.

If a status of residence (working visa) allowing employment is not granted by the date of joining into the company, the offer of employment will be null and void.

Salary Detail

2023/04/13

Income (Starting Salary) ①		
Basic Salary	¥190,000.00	Starting salary for university graduates
Deduction (Approximate)		All expenses are calculated based on the basic salary
Health Insurance	¥9,443	After enrollment, if you get sick or injured, you will only have to pay 30% of the medical expenses at the hospital. The remaining 70% will bear by Japan government. The actual amount you have to pay is 18.942 Yen per month but the company will bear half of this amount.
Welfare Pension	¥17,385	This is a public pension, everyone who lives in japan must join this. A fixed amount of pension will be paid in the future. The company will plus the same amount and pay every month. If you pay this amount for 10 years then you will get a pension every month after your retirement according to the amount you have paid. If you return to your country before 10 years, you will get a certain percentage of the amount back according to the government rule.
Employment Insurance	¥1,140	On paying for this insurance, If you lose your job, you will receive unemployment benefits and job search support.
Income Tax	¥3,410	Tax according to the salary income. If you have income then it is mandatory to pay this tax.
Membership fee	¥500	Use this for employee condolences, ceremonies etc. (Reserve)
Total Deduction ②	¥31,878	Amount deducted from your salary
Total ①-②=③	¥158,122	(Approximate) Salary after deduction

The month starts from the 21st of the previous month and ends on the 20th of the current month.
Eg: October (9/21 ~ 10/20)

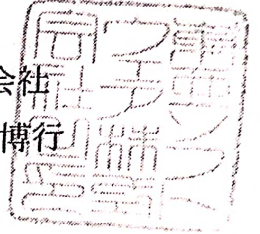
Salary day is 25th day of every month. If that day or the previous day of that day is a holiday then before that day will be the salary day.

採用内定通知書

Sreelakshmi T U 様

令和5年4月11日

東亜ソフトウェア株式会社
代表取締役社長 秦野 博行



拝啓 ますますご健勝のこととお喜び申し上げます。

さて、このたびは弊社の新卒社員募集に際し、ご応募いただき誠にありがとうございました。

採用選考試験の結果、貴殿を採用させていただくことに内定いたしましたので、ここにご通知申し上げます。

貴殿と共に働く日を社員一同心待ちにしております。

残り少ない学生生活も充実したものになりますようお祈りいたします。

つきましては、「採用内定承諾書」に必要事項をご記入、押印のうえ、ご返信くださいますようお願い致します。

敬具

- ・入社日は、令和5年11月21日（火）を予定しております。
取得状況によって変更する可能性があります。

内定停止条件

- ・本通知書は、在留資格及び在留期間について日本国法務省による許可を条件とします。
入社までに就労可能な在留資格（就労ビザ）が許可されなければ、内定は無効になります。

採用内定承諾書

東亜ソフトウェア株式会社

代表取締役 桑野 博行 様

このたび、貴社の採用内定通知書を正に受領いたしました。

つきましては、貴社へ就職することを承諾いたしますとともに、正当な理由なく入社を拒否する等、貴社へご迷惑をおかけするような行為をしないことをここにお約束します。

また、内定期間中に下記の事項に該当することとなったときは、採用を取り消されても異存ございません。

記

1. 2023年8月までに学校を卒業できなかったとき。
2. 採用にあたり提出した書類に虚偽があったとき。
3. 病気、事故等により、貴社での正常な勤務に堪えられないとき。
4. 犯罪行為またはそれに類する非行を犯し、もしくは貴社の社員として不適格ないし品位を害する事由を生ぜしめたとき。
5. 在留資格認定証明書が2023年11月21日までに得られない場合
6. その他前各号に準ずる、採用内定を取り消されてもやむを得ない事由が生じたとき。

以上

令和 年 月 日

住 所

氏 名

印